

<p><b>Present:</b> Wendy McRae Tina Jerabek Eloise Haszard Christopher Hendry Tim Sharp Erica Carey Justine Reeves Chris Kelly</p>	<p>Lisa Wong Faavae Gagamoe Sunil Prajapati Steve Lee Kathleen Mistry Erynn Riesterer Alison Spence Becca Vuetilovoni</p>	<p><b>Apologies:</b> Lisa Chan Donna Braddick Nazmeen Rasheed Nina Khouri</p>
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**1. Welcome**

**2. [Parent Liaisons](#)** - who are we all? What is the role of a parent liaison/what works?

- See role description here: [Parent Liaison Role](#)
- Vital role creating connections with parents in each class (list of parent emails will be provided)
- Communicating information from PTA meetings
- Privacy Act issues - ensure BCC'ing with emails. 'Opt in' to things like Whats App groups
- Whats App groups are good for casual connections and last-minute reminders. Parents can see answers to other parent's questions.
- Organising social events for year group
- Welcoming new families during the year
- Rallying parents for fundraising events
- Encouraging parents to download the SchoolApp

**3. Fundraising Target for 2021** - \$30 000

This target amount will be put towards the planned Hall gardens (area behind the hall). Xanthe White has created a design. This will be a place for the children to interact with gardening - a community plot. The area will reflect the way the land was used in the past, with the aim to grow/produce things for school use or to sell (e.g. compost) Intermediate children will lead the project as part of their Tech rotation. They will be researching all the science behind it, selling and marketing products from the garden etc. Learning around how we interact with our environment.

#### 4. 2020 Income (target \$30,000)

Event	Funds raised (excl. GST)
Uniform sales	\$2625.00 (no GST)
Colour Run	\$24.73
Ice cream sales	\$1428.78
Trivia night	\$11666.37
Keeping it Kiwi	\$10102.34
Kohia Koha	\$238.00
Calendar Art	\$1282.61
Drink bottles/glasses	\$104.34
Entertainment books	\$151.30
International night	\$2775.35
Jesters Pies	\$381.74
Tea towels	\$26.09
Honey sales	\$65.22
<b>TOTAL</b>	<b>\$37,194.98</b>

#### 5. PTA Events 2021

- Cook Book - tie in with the school's 25th anniversary. Celebration of the school, our multicultural community and our families. \$40-\$50 sell price. Create other events around this e.g., Junior Masterchef, cake decorating competition, etc. - could also tie it in with International Night.  
Structure - Recipes from around the world?  
Famous past students - connect with past alumni  
Make it personal to the school and the children  
Need food stylist, photographer, editors - if anyone knows anyone who could donate their time, please let Wendy or Tina know.
- Calendar Art? Get teacher feedback on whether they want to take part again this year
- -athon? Relate it to the new history curriculum? Something more physical like a skip-athon?
- Disco - last week of this term. 15th April. Not selling lights etc., but could sell more food items - sausage sizzle or American hotdogs, drinks and chips, ice blocks etc.
- Uniform sales - Lisa Chan organises once a term
- International night in Term 4

- Decorate-a-cake competition, and sell them - link in to the school's 25th anniversary - 'birthday cakes'
  - Create a hangi pit as part of the hall gardens?
- 6. Scholastic Book Fair**  
Term 2, Week 2 (10–13 May)  
This will be set up on the hall stage. Monday to Thursday afternoons, and one morning (TBC).  
Need 3+ volunteers to run each session (take payments, roaming, at the door). Becca to set up document for parents to add their names  
Jane and library monitors will set up on Monday morning, and take down on Friday morning.
- 7. SchoolPickUp website** <https://www.schoolpickup.nz/>  
Online Marketplace - high-end vendors of clothing, gifts and homewares etc.  
School gets 50% of all sales. Items delivered to your home.  
Office to organise for this to be set up for our school

Meeting concluded at 9:30pm