



Kohia Terrace School PTA Minutes – 1 May 2023

Present: Manil Kapoor (Zoom) Allison Shaw (Zoom) Christina Campbell Stephanie Boyer Justine Reeves (Zoom) Tina Jerabek Tim Sharp	Erica Carey Alison Spence Becca Vuetilovoni Laura Clack (Zoom)	Apologies: Lisa Chan Nina Khouri Shannon Nelson Veena Choudhary Sarah Harvey Allison Shaw Randula Dias
--	---	--

Parent Liaisons

1. 2023 Finances - Fundraising goal: \$25,000

Event	Funds raised (excl. GST)
Colour run	\$3086.98
Second-hand uniforms	\$1120.00
Ice cream sales	\$312.33
Jesters Pie Days	
Samosa sales	
Spellathon	
Merchandise (tea towels, glasses, bottles)	
Sponsorship	
Entertainment Book	\$36.52
Disco	
Lego Show	
International Night	
Honey sales	
Calendar Art	
TOTAL	\$4555.83

2. PTA Events 2023

Term 1

- Colour Run 10 March - review
 - Ran smoothly, made a good amount of profit (over \$3000).
 - Sold too many sausages (over 350) which took away from the curry sales.
 - Everyone enjoyed the event - lots of positive feedback.
 - Food cards worked really well, and one was used for the subsequent icecream sale. Could be a different colour each year so that they can only be used within the calendar year. Add space for people to write their name.
 - Suggestion to adjust the schedule to complete the colour runs first so people can socialise together around food afterwards.
 - May need more help with set up
 - There was plenty of food
 - More drinks needed, with other healthier options e.g. juice boxes, water or even Raro
 - Need to educate Intermediates about safe way to throw colour as there were a few instances of colour being thrown in faces, and colour being wasted.
 - Squeezy bottles for colour were very effective and easy to use.

Term 2

- 4 May - Second-hand uniform sale

Message from Lisa: "We have a decent volume of uniform to sell. I have been contacted by Kerry Hales who wondered if we could have a mini-uniform sale twice a term for new entrants after their school visit. I have done this previously but to be honest, it wasn't worth the effort as families are not so keen on the quality of items for sale. I propose that we go through the cupboard and select a range of smaller sized items and put them in a box in the office in the days preceding the visit. Any interested families can look through and purchase items as needed." - PTA agreed.
- Samosa sale - Fri 19 May (orders in) delivered the following Thursday

We will need someone with a large car/van to pick the samosas up round midday and to bring them to school. The samosas will already be in bags of 10 but orders will need to be collated for families to take home. So 2-3 helpers from 1pm onwards would be good to carry out this job.
- Jesters Pie Day - set for June 15
- Spellathon: mid-term, to be completed by end of term
 - Click on [link](#) to see example from Mt Albert Primary

- [Online fundraising platform](#). They will take 10% of our total raised, but being online we have more chance to reach a wider audience.
- Spelling bee at assembly
- Prizes: Science kits, iPad, Artz on Show vouchers etc. Westfield vouchers. Alison to talk to Uniform Shop and Entity for sponsorship/donations. PTA members to source other prizes
- Need a good catchy name

Term 3

- Second-hand uniform sale - date TBC
- Lego Show - Sunday 30 July (Term 3)
 - Justine to take the lead.
 - [Old Facebook post](#)
 - [An old poster](#)
 - Nathan King is happy to help make a radio ad - to be played on community radio notices (free). If anyone has any links to the media, advertising assistance would be appreciated
 - Have a fundraising goal
 - Parking on University campus
 - Community notice boards, sign for field
 - Justine to liaise with Lego people - find out entry fee etc., what they need for set-up
 - Shannon or Felicity to design advertising
 - Sausage sizzle (apply for Hellers free sausages - 500)
 - school community to provide baking
 - Lego room
 - Display of kids' lego creations to be judged
- Disco 14 September - pay for DJ? Would be good to make it more structured
- Jesters Pie Day - date TBC
- Parent night - wine and paint
 - Date TBC
 - Nicola to lead the painting
 - BYO to avoid having to get a liquor license
 - Tim on sub-committee
 - Erica liaising with Nicola regarding equipment

Term 4

- International Night
- Ice cream sale - date TBC
- Second-hand uniform sale - date TBC

3. Other business

A bigger freezer is required in the hall kitchen for PTA events such as sausage sizzles and ice cream sales

Alison would like to replace the fridge freezer in the hall kitchen as well. Will discuss with Vanessa Lim